



INFORMATION SHEET

Effective Date: August 2018

Conditions of Connection to Water and Sewer

All connections to Goulburn Valley Water's water and sewer reticulation networks are approved subject to conditions. Some of these conditions relate to the installation of the connection to Goulburn Valley Water's assets and some relate to the ongoing connection to the property.

These conditions are made under Section 145 Part (3) of the Water Act 1989 and remain in force while the property is connected.

GENERAL

1. The connection point must be located before commencement of laying any property drain. When a sewer or water connection point is not found and one metre both sides and one metre deeper than details provided has been excavated, contact the Technical Customer Services Department immediately. Allow a maximum of one hour to locate the point prior to contacting the Technical Customer Services Department. No compensation will be considered for drains laid in the wrong location.
2. The applicant must complete all measures necessary to promote safe working conditions, including the provision of adequate trench support, barricades, warning signs and measures for the control of pedestrians, traffic and Goulburn Valley Water personnel.
3. The described works must be completed within twelve (12) months from the date of application, unless approved in writing.
4. All works associated with connection must comply with the requirements of the Water Act 1989, AS/NZS3500, Water (Estimation, Supply and Sewerage) Regulations 2014 and any Goulburn Valley Water requirements.
5. Plumber is responsible for repairing leaks promptly (within 3 days) on tappings for twelve (12) months after the tapping is installed or banded off at the main. If no repair has been made in this time Goulburn Valley Water may make the necessary repairs and invoice the plumber.
6. It is a requirement that the applicant/contractor holds all necessary permits, authorities and licenses required for the activity and shall produce the permits, authorities and licenses upon request from the Corporation.
7. Goulburn Valley Water will only permit one connection to the water and/or sewer network per property.

WATER TAPPING

1. Request for Quote for water connection to be completed and prescribed fees paid.
2. All tappings (including fire services) and meter fits are conducted on Tuesdays and Thursdays, with the exception of the western area of the Central District which are conducted on Wednesdays.
3. Plumber to contact the Technical Customer Services department to book the tapping by 4:00 pm two (2) days prior to the required day of works. The plumber must have the required fittings prior to booking in the tapping/shutdown.

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4. For dry-tapped (pre-tapped) properties, a meter fit is to be booked by the plumber within fourteen (14) days of payment of the applicable fees.
5. Plumber to prepare the site up to and including the meter assembly in accordance with AS/NZS3500, ready for meter installation.

Note: It is an illegal and chargeable offence to install a bridging piece under Sections 288 and 289 of the *Water Act 1989*. The meter assembly must not be encased in concrete.

6. The meter location is to be in accordance with AS/NZS3500, Goulburn Valley Water's requirements and must be no further than 1 metre inside the property boundary or the tapping/meter fit will need to be re booked for a later date. Meter assembly must be complete
7. All meters located in Bonnie Doon, Buxton, Mansfield, Marysville, Merrijig & Sawmill Settlement are to be located below ground in a meter box (supplied by Goulburn Valley Water for applicable fee).
8. The meter shall be supplied and fitted by Goulburn Valley Water's Operations & Maintenance Department.
9. The minimum size excavation for a water tapping shall be no less than 900mm x 900mm. Where a tee insertion is permitted by Goulburn Valley Water, the size of the excavation shall be as determined by the Corporation. Tapping excavations must be dry (free from water intrusion) and left in a safe manner.
10. All materials for water tappings are to be supplied and fitted by the plumber and are to be approved in accordance with AS/NZS3500.
11. All tapped offtake repair clamps are to be stainless steel 316, minimum 2-bolted type; the only exception being Milnes GM60/C gun-metal tapping bands wrapped in denso tape for use on PE (polyethylene) water mains.
12. For all shutdowns, works are to be booked five (5) business days in advance. Water main shutdowns are not to exceed 90 minutes from the time of shutdown.
13. All tappings larger than 40mm and all fire service tappings are to be conducted under pressure by a hydraulic tapping services company and inspections of this work by Goulburn Valley Water to be booked in prior to backfilling, with 48 hours notice. All exposed nuts and bolts are to be denso wrapped prior to Goulburn Valley Water performing the inspection. Fire service sluice valves must be constructed to ground level and be easily accessible to facilitate shutdown.
14. Where Goulburn Valley Water has undertaken pipe bursting works on an AC main, the plumber must not excavate more than 300mm before Goulburn Valley Water staff are on site. The plumber is required to continue excavation under Goulburn Valley Water staff supervision and provide the required fittings. Goulburn Valley Water Operational staff will follow the Corporation's "Safe Handling and Removal of Asbestos Pipes" procedure to remove any AC pipe material, fit the tapping band and tap the main. At least 2 hours must be allowed for all tappings in a pipe bursting area and alternate tapping days may be required.



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SEWER CONNECTIONS

1. Request for Quote for sewer connection to be completed and prescribed fees paid.
2. Application must be accompanied by a fixtures/floor plan and site plan showing full dimensions and boundary offsets.
3. PIC/VBA consent number and sewer point location to be provided upon request from the licensed plumber performing the works.
4. Plumber to submit "as constructed plan" with the Technical Customer Services Department within five (5) days of completion of drain. The "as constructed plan" must be completed on the Corporation template which can be found on our website www.gvwater.vic.gov.au
5. All 'cut and seals' of sewer connections must be inspected by an officer of Goulburn Valley Water. An "as constructed plan" must also be submitted on inspection. Plumber must obtain PIC Number for cut and seal.
6. The minimum size excavation for sewer cut-ins at the manhole shall be no less than 900mm (w) x 1800mm (l) x 500mm (d) (below invert of pipe).

FIRE SERVICES

1. A fire service includes all pipework and assets into the customers property excluding the isolation valve on the Goulburn Valley Water main and the water meter (where fitted). It can include pipework under footpaths, roads and other land either privately or publicly owned.
2. All fire services and associated works are considered private works with the responsibility for maintenance and repair being that of the property owner.
3. Water taken from a private fire service must only be used for fire fighting purposes.
4. Goulburn Valley Water does not allow the direct connection of booster pumps for fire services to water mains. However, direct connection of fire booster pumps to the Corporation's water network may be approved, subject to:
 - The Corporation undertaking an assessment of the impact of the proposed pump flow rate on the water network;
 - The Corporation approving the proposed pump flow rate, and;
 - A tank being installed for testing of the booster pumps.

Need more information? Please contact our Property Services Department;
By phone (03) 5832 4640 or Email property@gvwater.vic.gov.au
Office Hours Are 8:00am – 4:00pm, Monday to Friday